



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF FIRE SERVICES  
JULIE SECONTINE  
STATE FIRE MARSHAL

MIKE ZIMMER  
DIRECTOR

**PROPOSED**  
**STATE FIRE SAFETY BOARD MEETING MINUTES (SFSB)**  
**Thursday, March 24, 2016**

**Members Present**

Lynn Artman – via phone  
John Enkemann, Vice Chair  
David Henry  
Donald Hicks  
Amy Hodgson  
Mark Jensen  
Andrew Lenaghan  
Dean Mallos, Chair – via phone  
Kassandra Renneberg  
Dr. Usamah Mossallam – via phone  
Ron Sabin  
Julie Secontine

**Members Absent**

David Herbal  
Greg Herman  
Thomas Lippens  
Dave Piche  
John Wozniak

**Guests**

Christopher Martinelli, Bridgehampton Twp.  
Leo A. Sonck, Bridgehampton Twp.  
Corey Roblee, International Code Council

**Michigan Department of Licensing and Regulatory Affairs Personnel**

Cathy Carson, LARA/BFS, Executive Secretary to the Board

**Call To Order and Determination of Quorum**

Meeting was called to order at 1:03 p.m. Chair Mallos asked all to stand for the Pledge of Allegiance. Roll Call by Board Secretary Cathy Carson determined that a quorum was present. Chair Mallos gave emergency exiting procedures. Chair Mallos welcomed everyone. Introductions were made by board members and guests.

**Agenda**

Chair Mallos requested any additions, deletions or changes to the agenda.

A **MOTION** was made by Board Member Renneberg to approve the agenda for Thursday, March 24, 2016. **MOTION SUPPORTED** by Board Member Henry. **MOTION CARRIED.**

## **Disposition of Minutes**

A **MOTION** was made by Board Member Sabin to approve the minutes as amended for Thursday, December 3, 2015. **MOTION SUPPORTED** by Board Member Rennenberg. **MOTION CARRIED.**

## **Bureau of Fire Services Report**

### **Bureau Updates**

State Fire Marshal Julie Secontine (SFM) reported on the current status for the open position of Deputy Director. There have reportedly been fifty-six applications received for the Deputy Director position.

### **Plan Review**

Electronic plan review is well underway. The Accela program is almost completed and the plan review team is working with several architects to test how the program functions. The program will be used by the Bureau of Fire Services (BFS), the Bureau of Construction Codes (BCC) and the Bureau of Community and Health Systems (BCHS). The program will hopefully revolutionize how the bureau does business and will be a welcome, much needed, well overdue change for BFS.

### **Fire Safety Rules**

- Currently there are three rule sets that are being updated. The School, College and University Fire Safety Rules are at the last step before adoption. BFS received an update that (Office of Regulatory Reinvention) ORR has sent the rules to (Joint Commission on Administrative Rules) JCAR.
- Dormitory Fire Safety Rules held their public hearing on Tuesday March 22, 2016. They will now be sent to ORR following the next step of preparing a JCAR Package, which will be completed next week.
- The Penal/Correctional Facilities Fire Safety Rules have completed their final draft and are currently awaiting approval from ORR. Once approval has been received the BFS will start on a Regulatory Impact Statement.

### **Fireworks Program**

The 2016 Application period opened on January 1, 2016 and will close on April 1, 2016. As of today there are 545 applications, with 207 Consumer Fireworks certificates issued. During this time last year there were 469 Consumer applications submitted and 118 issued. There are a total of 544 low impact registrations. At the end of last year's fireworks season there were a total of 2,050 low impact registrations, meaning these totals will increase substantially moving forward.

There are currently 76 delegated departments covering 138 jurisdictions using 142 State Certified State Inspectors covering 28 counties. We have completed one Delegation training session thus far for the “new to fireworks” inspectors. Experienced fireworks inspectors will take their refresher course in mid-April. We are sending out CDs to the delegate departments with any updates on the program and any pertinent issues from prior years. We are on a trajectory to increase the number of Consumer Fireworks Retail Stores again this year.

The current total of one million dollars from the fees collected are allocated for fire fighter training throughout the state. There was a bill proposed to increase the total amount allocated for fire fighter training to 1.5 million dollars.

#### Storage Tank Division

The Storage Tank Division (STD) is currently in final ad hoc meetings to update the underground storage tank rules with implementation hopefully by the fall of 2016. The STD is currently updating their database to Accela which will automate much of the processes for our customers, and intended to be online by early summer. Pre-notification letters are being sent to the owner/operators informing them of their upcoming inspections noting items to ensure that they are in compliance

The STD has prepared a draft and is putting the final touches on a Stakeholder UST compliance instructional manual.

#### Field Services

According to the LARA Scorecard data for February 2016, the Field Services Section has met the targets for on-time inspections in all but one category and region. The goal is to complete all annual and project inspections within 90% of the due dates. Several regions have been hitting the 100% mark in recent months.

The Fireworks season is just beginning for Field Services. Fireworks projects are now being received in the field and inspections for 2016 are being scheduled.

#### Fire Fighter Training Division (FFTD)

The FFTD is working to streamline the instructor approval process. SMOKE updates are on-going. Requests for National Fire Academy (NFA) course calls are starting to come in and will be submitted via the NFA portal next week.

FFTD staff is working with course managers to assist in closing our courses (new process).

A certain portion of the fireworks safety fees are used to fund the FFTC. A bill proposed in the house to increase the amount given for FFTC from one million dollars to 1.5 million dollars.

## **Legislative Update**

**SB 802:** Introduced by Sen. Dave Hildebrand on Feb 16, 2016, bill would provide supplemental appropriations for fiscal year (FY) 2015-16 for the First Responder Presumed Coverage Fund administered by the Department of Licensing and Regulatory Affairs (LARA). *Referred to committee on appropriations.*

**SB 833:** Introduced by Sen. Goeff Hansen (R) on March 2, 2016, to revise details of the distribution of a 6 percent tax levied on retail fireworks sales, which is earmarked for firefighter training. *Referred to the Senate Appropriations Committee on March 2, 2016.*

**SB 444:** Introduced by Sen. Jim Stamas (R) on September 9, 2015, to establish confidentiality requirements and liability limitations for providers of “critical incident stress management services” for emergency service responders, which involves counselling and other services for post-traumatic-stress type troubles. *Passed 103 to 2 in the House March 1, 2016 signed by Governor Snyder on March 15, 2016.*

## **Unfinished Business**

SFSB member David Herbal has submitted his letter of resignation to the Governor’s Appointments Office. The Appointments Office is looking for candidates to fill this vacant slot.

## **New Business**

Reminder to SFSB members regarding expiring terms in July 2016. Current Members must reapply if they would like to continue to serve on the SFSB.

## **Public Comments**

Guest Christopher Martinelli and Leo Sonck, representatives of Bridgehampton Twp., spoke to the SFSB regarding the protocols for safety issues concerning 3 wind turbines. They have contacted numerous state and local agencies around the state about protocols for handling wind turbines fires and emergencies. State agencies contacted have been State Building Inspectors office, State Police Fire Marshal’s office in Lansing, and MIOSHA. So far, there is currently no information on emergencies involving wind turbines. Bridgehampton Twp. Is looking for some standards that address fire, runaway, ice throw, and collapse emergencies for wind turbines.

## **Next Meeting Date**

The next meeting will be held **Thursday, June 23, 2016, at 1:00 p.m.**, at 3101 Technology Blvd., Suite H, Lansing, MI.

## **Adjourn**

A **MOTION** was made by Board Member Henry and **MOTION SUPPORTED** by Board Member Enkemann to adjourn the meeting at 1:52 p.m. **MOTION CARRIED.**

Approved

*Dean Mallos*

Chair, State Fire Safety Board

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Date

Dean Mallos

Printed Name of State Fire Safety Board Chair